

The Suffield Township Board of Trustees met at the Administration Building on January 24, 2017 for the purpose of paying the bills of the Township Chairman. Chairman David Vartenuk called the meeting to order at 8:00 PM. Present were Board Members Thomas Calcei, Jeff Eldreth, David Vartenuk, and Township Fiscal Officer Lori Calcei.

#### APPROVAL OF MINUTES

It was moved by Mr. Calcei and seconded by Mr. Eldreth to approve the minutes of the 2017 Re-Organizational Minutes, with the following corrections to be made:

1. Resolution NO.3-Mr. Eldreth's responsibility from Parks and Recreation to Supervisor of CDL Consortium Agreement and change Mr. Calcei's responsibility from CDL Consortium Agreement to Parks and Recreation.
2. Resolution NO. 15 have it state that Janelle Albertoni be re-appointed to the Suffield Zoning Commission for a five (5) year term.
3. Resolution NO. 16 have it state that Leo Weakland be appointed to the Suffield Township Zoning Board of Appeals for a five (5) year term
4. Change the date of the meeting to December 27, 2016.

Roll Call: Mr. Vartenuk- Yes, Mr. Eldreth - Yes, Mr. Calcei- Yes

#### ACKNOWLEDGMENTS

1. The Trustees acknowledged receipt of a letter from the Suffield Township Historical Society thanking them for their ongoing support in 2016 and also enclosed with the letter was their rent for 2017.
2. The Trustees acknowledged receipt of the 4<sup>th</sup> quarter Portage County Combined General Health District report.

#### DANA HEFFNER (FIRST ENERGY)

Dana Heffner, Director of External Affairs for First Energy spoke about several issues.

1. She explained how residents should report street light outages. You can either call them or report it through their web-site. For best results she stated to give them the nearest address or cross street. If repairs are not done in 3 business days they may need more information.
2. NOPEC and First Energy's contract has been cancelled. It is your choice on who you choose as your supplier. You may want to compare prices. She suggested checking with the Public Commission of Ohio ([www.PUCO.gov](http://www.PUCO.gov)).

#### FIRE DEPARTMENT (Nimishillen Township Contract)

It was moved by Mr. Calcei and seconded by Mr. Eldreth to approve the Fire/EMS Dispatching Service Agreement with Nimishillen Township. The purpose of this agreement is for Nimishillen to provide 24 hour a day Fire and EMS dispatching service to Suffield Township at a monthly fee of \$1,957.83 at a rate of \$34.00 per incident based on our 2016 run volume of 691 incidents. This contract is from January 1, 2017 through December 31, 2017.

Roll Call: Mr. Vartenuk- Yes, Mr. Eldreth - Yes, Mr. Calcei- Yes

#### FIRE CHIEF'S REPORT

Fire Chief Robert Rasnick reported that the Fire Department held (5) Continuing Education Classes and the following (65) Calls during the month of December:

(57) EMS Calls, (2) Vehicle Accident Calls, (2) Fire Response

Calls & (4) Mutual Aid Calls

Also reported the following (743) calls for 2016:

(525) EMS Calls, (44) Vehicle Accident Calls, (126) Fire Response Calls & (46) Mutual Aid Calls.

FIRE DEPARTMENT WATER DAMAGE

Mr. Calcei informed us that some repairs may be needed to the Fire Station due to water leaking from the roof on some interior walls.

INVENTORY

The dollar amount for items on our inventory was discussed. This matter will be looked into.

POLICY AND PROCEDURE MANUAL

The Policy and Procedure manual was looked over again and a few changes were made. Mr. Calcei will send it to the Chris Meduri, the Prosecutor, for him to review.

OTA CONFERENCE

The OTA conference will be held in Columbus January 25 through January 27<sup>th</sup>. The Trustees will be attending.

ROAD DEPARTMENT REPORT

Mr. Eldreth informed us of the following:

1. 90% of the new signs are up.
2. He would like to get more signs so that all of our signs are uniform.
3. He stated that he looked into the intersection of Congress Lake Rd and Randolph Rd. He believes that they have the correct signs and that the intersection is well lite.
4. The road department is marking some catch basins and putting in a few culverts.
5. They have a few water problems they are dealing with.

ZONING REPORT

Mr. Bey and Mr. Vartenuk informed us of the following:

1. The Land Bank would like to look at the houses at Carriage House and Sunny Brook some more before we move forward with tearing them down.
2. Andy Grow was made the chairman of the BZA Board and Vicky Vincent the Vice Chair.

RECYCLE CANS

Mr. Munroe informed the Trustees that Bill Steiner told him that the recycling truck will not be able to go down his lane to pick up his recycling can. Mr. Monroe is not happy about this.

PAYMENT OF BILLS

It was moved by Mr. Vartenuk and seconded by Mr. Eldreth to approve payment of all Wages, Invoices, Bills and/or Committed Obligations as prepared by the Fiscal Officer per warrants No. 41871 through 41909, EFTs 1-35 and Voucher 38.

Roll Call: Mr. Vartenuk- Yes, Mr. Eldreth - Yes, Mr. Calcei- Yes

ADJOURNMENT

It was moved by Mr. Vartenuk and seconded by Mr. Eldreth to adjourn the meeting. (9:50p.m)

Roll Call: Mr. Eldreth- Yes-, Mr. Calcei-Yes-, Mr. Vartenuk- Yes

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David Vartenuk, Chairman

\_\_\_\_\_  
Date

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Lori Calcei,  
Fiscal Officer

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Thomas Calcei

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Jeff Eldreth

